



# La Salle Academy, Lithgow

A Catholic Co-educational school Years 7 - 12  
Current enrolment 377 students

## **Student Welfare Advisor** **Part-time Temporaray Position** *(0.4)FT(Teacher) Equivalent* **For immediate start** **Completing 17<sup>th</sup> December 2010**

Applications are invited for the above position from qualified and experienced counsellors. The successful applicant will be required to provide a confidential support service to students.

A Role Description and selection criteria

Written applications with CV and the names of three referees (including a Priest of the Parish) are to be submitted to:

Mr John Emms

The Principal

La Salle Academy

PO Box 3012

BOWENFELS NSW 2790

Phone: (02) 63512928

Fax: (02) 63531552

Email: [admin@lasalleacademy.com.au](mailto:admin@lasalleacademy.com.au) (If Emailing Resume please present as a Word Document and title the email Student Welfare Advisor Position 2010)

A role description is available from our website. In your application please address the issues in the role description.

**Closing Date: Monday 19<sup>th</sup> April 2010**

Child Protection legislation required preferred applicants to be the subject of employment screening.

## **Application for the position of Student Welfare Advisor**

Written applications should address the following areas:

- Tertiary qualifications in Social Work, Teaching, Counselling, Psychology or related discipline;
- Eligibility for registration with relevant accredited associations;
- Counselling experience with adolescents and ability to engage, respect and work positively with young people;
- Ability to support Pastoral structures and programs in the school and work collaboratively with all school staff.
- Assists existing school and support personnel in developing a broader range of student welfare activities.
- Experience working in a school environment;
- Ability to determine, implement and follow-up appropriate intervention strategies with adolescents and their families;
- Liaise with the Principal and the CEO in relation to child protection matters;
- Ability to work independently and effectively manage a busy case load.

## **School Welfare Advisor**

The School Welfare Officer is responsible to the Principal and provides:

- | Counselling for students as necessary
- | Information about the welfare needs of students
- | Support to staff and parents in student welfare matters

The School Welfare Officer also:

- | Acts as a resource person in the area of student welfare
- | Liaises with the Pastoral Care Committee in developing programs and strategies to deal with difficult students
- | Assists in developing the skills of classroom teachers in Behaviour Management techniques
- | Assists existing school and support personnel in developing a broader range of student Welfare activities
- | Is a member of a team given the task of regularly evaluating the Behaviour Management Policy and making sure it is adjusted to meet emerging needs
- | Is a member of the Pastoral Committee
- | Liases with the Special Needs Coordinator relating to whole school programs
- | Liases with relevant personnel in relation to whole school programs such as RAP, Peer Support, Peer Support Training.
- | Organises and facilitates small support groups (eg grief and loss program for junior and senior students) as required
- | Liaises with outside agencies and attends relevant meetings
- | Coordinates induction of Year 7 and other students into school with Year Coordinator
- | Develops appropriate programs for parents.